

**MEMBERSHIP PROPOSAL** *for the*  
**CAMBRIDGE TENNIS CLUB (CTC)**

40 Willard Street, Cambridge, Massachusetts 02138 • www.cambridgetennisclub.com

We, the undersigned CTC members, wish to support the application of the following Cambridge resident(s) to the Cambridge Tennis Club:

**Date:** \_\_\_\_\_

**Type of Membership :** \_\_\_ Family \_\_\_ Single \_\_\_ Junior

**Name(s) of Candidate(s):**

\_\_\_\_\_ Nickname: \_\_\_\_\_  
\_\_\_\_\_ Nickname: \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Phone Numbers:** Home Phone: \_\_\_\_\_

Work Phone (Ms.): \_\_\_\_\_ Cell Phone (Ms.): \_\_\_\_\_

Work Phone (Mr.): \_\_\_\_\_ Cell Phone (Mr.): \_\_\_\_\_

**E-Mail Addresses:**

Email (Ms.) \_\_\_\_\_

Email (Mr.) \_\_\_\_\_

**Occupation(s):** \_\_\_\_\_

**For applicants for Family membership, please provide the name and date of birth of children under 26 years old living at home:**

Child #1 Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Child #2 Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Child #3 Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Child #4 Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**Proposer:** In your letter please see the attached two pages for guidelines regarding membership and instructions in completing the application form. Incomplete applications will be returned to the proposer.

*(Please print full names)*

Proposer: \_\_\_\_\_ Second: \_\_\_\_\_

# **GUIDELINES *for* PROPOSERS *and* PROSPECTIVE MEMBERS of the CAMBRIDGE TENNIS CLUB**

## **I. Eligibility**

The Cambridge Tennis Club has been a welcoming environment for tennis and social get-togethers since its founding in 1954 on the site owned by the Cambridge Skating Club. Our tennis season normally extends from late April until early November. The Club is open seven days a week (weather permitting) from 7am to 10pm.

The Cambridge Tennis Club is a nonprofit club open to residents of Cambridge, Massachusetts and who enjoy or wish to learn the game of tennis. **A candidate must be at least 21 years of age and a bona fide resident of Cambridge, both at the time of application and at the time of admission.** In recognition of and in keeping with the Club's long-standing Policy on outreach to underrepresented groups within the Cambridge community, the Club welcomes membership applications from diverse candidates.

**II. Types of Membership:** There are three types of active membership:

**Family.** A Family Member is entitled to full use of the facilities and enjoyment of the privileges of the Club, subject to rules from time to time adopted by the Board of Governors. A Family Membership includes one or two adults residing together as a single housekeeping unit as each other's spouse or sole domestic partner. Unmarried children of either Family Member who are under age 26 and who reside with them are included in the Family Membership. Children age 18 through 25 enjoy the same privileges as an adult Family Member, except that they do not have the right to vote at meetings of the members. Children under age 18 enjoy the privileges of Junior Members.

**Single.** A Single Member is entitled individually to the same use of the facilities and enjoyment of privileges of the Club as a Family Member.

**Junior.** Junior members 20 and under are entitled to full use of the Club facilities and enjoyment of the privileges of membership throughout the course of the season, except that they may not reserve courts during Prime Time hours. Junior Memberships that are not derived from Family Membership are granted on a year-to-year basis upon written application to the Chair(s) of the Membership Committee. A letter from a sponsoring member or a Club Professional must accompany first-time requests.

**III. Applying for Membership:** Cambridge residents interested in joining must know (or reach out and get to know) two current Club members who will serve as a proposer and a seconder. A membership booklet is available for viewing at the Clubhouse at 40 Willard Street, Cambridge. Prospective members who are unacquainted with current Club members may ask a member of the Membership Committee for assistance. ([www.cambridgetennisclub.com](http://www.cambridgetennisclub.com) >> Membership for current contact information.)

A proposal for membership may be submitted at any time during the year. The application process is as follows:

- a. **Two separate letters of recommendation**, from one proposer and one seconder, must accompany a proposal for membership. No letter may refer to more than one candidate. Proposing and seconding letters typically include relevant personal information about a candidate(s), their interest in tennis and the Club, and the personal connection between the proposer/seconder and the prospective candidate(s).
- b. **Proof of residency:** Include a current utility bill (gas, electric, telephone or cable) in your name, dated with the previous 30 days, OR  
Two pieces of mail sent to you at your Cambridge address dated within the previous 30 days. Specifically required are a bank or credit card statement, or a statement from your insurance company. Falsification of this information will result in rescinding any offer of membership.
- c. The **completed proposal form**, together with proof of residency & two letters of recommendation, can be emailed to [manager@cambridgetennisclub.com](mailto:manager@cambridgetennisclub.com) or mailed in one envelope to:

General Manager  
Cambridge Tennis Club  
40 Willard Street  
Cambridge, MA 02138

**The email date or postmark date of the envelope will serve as the application date and determine the candidate's place on the Wait List.** Proposals will not be acted upon until they are complete.

A candidate's proposer and seconder are expected to introduce applicants to Board members, Membership Committee members, and other Club members, prior to and following the submission of a membership application.

**IV. Children of Current Members:** Children of Family or Single members between the ages of 21 and 25 (inclusive) may become members without letters of recommendation, payment of initiation fee or being placed on the waiting list *IF submitted by January 30 in the year of the application*. Children of Family or Single members between the ages of 26 and 34 (inclusive) have the same privilege, except that they must pay one-half of the initiation fee. To be eligible, all such candidates must have grown up as part of a Family Membership and submit a written application to the Membership Committee.